



Legal Drafting & Contract Writing: Practical Workshop

Government, Legal & Public Sector

QGT-GOV-138 | Practical workshop | 5 or 10 days | Online, classroom, in-house

Course overview

Legal Drafting & Contract Writing: Practical Workshop is a hands-on workshop built around exercises and real site problems in Legal Drafting & Contract Writing. It covers the principles, the requirements of international public-sector frameworks and GCC regulations, and the practical methods used on site, with case studies from operations in the Gulf, Africa and worldwide. Available online, in the classroom in 60 cities, or in-house.

What participants will be able to do

- Explain the principles, terminology and scope of Legal Drafting & Contract Writing
- Apply the relevant requirements of international public-sector frameworks and GCC regulations
- Use practical tools, checklists and calculations with confidence
- Recognise common problems, risks and root causes and choose the right corrective action
- Prepare an improvement plan for their own site or organisation

Who should attend

Designed for government officials, legal advisors, compliance officers and policy teams who want practice rather than theory.

Course outline (5 days)

Day 1: Workshop briefing and baseline

Participants bring a real problem from their own site

Day 2: Guided practice 1

Hands-on exercises using templates, checklists and calculators

Day 3: Guided practice 2

Simulations and role-play based on Legal Drafting & Contract Writing scenarios

Day 4: Field cases from the Gulf and Africa

Analysing what went wrong and what worked

Day 5: Action plan and peer review

Each participant leaves with a reviewed improvement plan

What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

Fees (USD per participant)

Duration	Live online	Classroom	In-house
5 days	\$3,000	\$5,500	On quote
10 days	\$5,500	\$9,900	On quote

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

Dates and cities 2027–2030

Dates	City	Format	Duration	Fee
25–29 Jan 2027	Bangkok	Classroom	5 days	\$5,500
29 Aug – 9 Sep 2027	Dammam	Classroom	10 days	\$9,900
4–8 Oct 2027	Munich	Classroom	5 days	\$5,500
18–29 Oct 2027	Dublin	Classroom	10 days	\$9,900
6–10 Dec 2027	Online (live)	Online (live)	5 days	\$3,000
27 Feb – 2 Mar 2028	Manama	Classroom	5 days	\$5,500
25 Jun – 6 Jul 2028	Erbil	Classroom	10 days	\$9,900
25–29 Sep 2028	Brussels	Classroom	5 days	\$5,500
30 Oct – 10 Nov 2028	Cape Town	Classroom	10 days	\$9,900
13–17 Nov 2028	Online (live)	Online (live)	5 days	\$3,000
19–23 Mar 2029	Beirut	Classroom	5 days	\$5,500
8–19 Apr 2029	Doha	Classroom	10 days	\$9,900
4–8 Jun 2029	Barcelona	Classroom	5 days	\$5,500
7–18 Oct 2029	Algiers	Classroom	10 days	\$9,900
12–16 Nov 2029	Online (live)	Online (live)	5 days	\$3,000
13–17 Jan 2030	Cairo	Classroom	5 days	\$5,500
19–30 May 2030	Salalah	Classroom	10 days	\$9,900
27–31 May 2030	Singapore	Classroom	5 days	\$5,500
1–12 Jul 2030	Dubai	Classroom	10 days	\$9,900
9–13 Sep 2030	Online (live)	Online (live)	5 days	\$3,000

How to register

Register online or scan the code

<https://qimmatrainig.com/courses/legal-drafting-and-contract-writing-practical-workshop/>

WhatsApp: +971 50 697 0908

Email: training@qimmatrainig.com

